



togetherforbetter

Department of Business License

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CLARK COUNTY DEPARTMENT OF BUSINESS LICENSE

CHARITABLE ORGANIZATION/CHARITABLE PURPOSE DISCLOSURE STATEMENT

CCC 6.58, REV. 10/89, 4/90, (960-X)

Purpose: 6.58 requires that before any solicitation begins, a charitable organization/charitable purpose must receive, from the Department of Business License, a Certificate of Registration. To obtain that Certificate, the following disclosure statement must be completed in its entirety. The Certificate will be issued after a review for completeness of the material supplied herein. Each specifically named solicitation requires a separate Certificate of Registration. If more than one solicitation is being conducted, registration of subsequent solicitations may be accomplished by submitting a separate letter, which details the solicitation event and sets forth any updated information since the filing of this disclosure statement.

Name of Charity/Charitable Organization

Name of Solicitation

Dates of Solicitation

Organization Address

Organization Telephone Number

Organization Mailing Address

I. The solicitation is being made on behalf of (check one):

_____ Charitable Purpose - The solicitation proceeds will be solicited for a charitable purpose or organization not under the control of the charitable organization.

Charitable Organization/Purpose	Address	Telephone
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_____ Charitable Organization - The charitable organization is soliciting on its own behalf, the proceeds of which will be utilized for the organizations own programs.

II. Describe the charitable or beneficial purpose for which the funds are to be solicited. Include an explanation of the intended use of the funds toward that purpose:

III. Charitable Programs - Describe the charitable programs administered by the organization registering herein which will receive any portion of the solicited funds, giving location name and address where each program is conducted.

IV. Name, address, telephone number and contact person of all organizations receiving proceeds of this solicitation if such proceeds are not to be expended on internal charitable purposes/programs by the charitable organization registering herein.

- V. Charitable Promoter - Name, local address and telephone number of Charitable Promoter with whom you have an agreement to solicit on your behalf.

Name	Address	Telephone
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- VI. Control of Solicited Funds - Provide the following information for those individuals who have control over the funds solicited. Identify the person(s) who are authorized to disburse the proceeds.

Name	Address	Telephone
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Name	Address	Telephone
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Name	Address	Telephone
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- VII. Financial Institutions - List name, address and account number of all financial institutions into which solicited funds are or will be deposited.

Name	Address	Telephone
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Name	Address	Telephone
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Name	Address	Telephone
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- VIII. Staff Employees - Provide the following information required for staff employees who will be directing the canvassers or solicitors and who shall be responsible to maintain the list of those who will solicit, canvass or distribute literature.

Name	Address/Telephone	Position
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Name	Address/Telephone	Position
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Name	Address/Telephone	Position
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- IX. Solicitation Period.

Date Solicitation Begins: _____
Date Solicitation Ends: _____

X. Describe the method by which the solicitation is to be accomplished. Include all forms of contact with the public. Attach copies of all printed material to be used either publicly or privately, including pre-written solicitation scripts.

XI. Solicitation Financial Data:

_____ Total funds projected to be raised.

- _____ Total funds raised which are expected to be expended against the solicitation.

= _____ Balance of funds projected to be distributed to charity or charitable purpose.

_____ % Percentage of funds collected which will inure to the benefit of the charity.

Detail of financial arrangement sufficient to clarify benefit to organization or charity receiving any of the proceeds.

XII. Previous Solicitations - Attach a schedule which lists your previous solicitations within the past five years. The list should include name of solicitation/organization, address and dates of solicitation. If the list exceeds ten solicitations, list the ten most recent solicitations.

Organization for which solicitation is being made. (If other than the organization registering):

XIII. Unavailable Information - For any unanswered question explain why such information is not available.
